STEP BY STEP GUIDE FOR A BEGINNER TO START THEIR CAREER IN BUSINESS ANALYSIS

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INTRODUCTION

**Purpose of the document:** This document will help Business Analyst aspirants to start their career in Business Analysis. It contains the links of all my LinkedIn Post that I have written so far.

**Intended Audience:** This document is useful for freshers and experienced professionals who aspire to start their career in Business Analysis.

THINGS TO KNOW BEFORE STARTING

1. **Basic questions that you have in mind when you begin:**

Career Option (BA/DA), Starting Salary, Growth, Time taken to learn BA –

<https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-beginners-businessanalyst-activity-6846436984022458370-oBby>

Few queries you might have related to BA as a career choice, what qualities you should have, what tools to learn as a BA, how can you become a BA?

<https://www.linkedin.com/posts/diwakarsinghbamentor_careerchoice-businessanalytics-businessanalysis-activity-6821815960538804225-TwhM>

What is the career path for Business Analyst?

<https://www.linkedin.com/posts/diwakarsinghbamentor_careerpath-careertransition-freshers-activity-6847444978310930432-Skp2>

You might have questions related to MBA degree, Tier 1 and Tier 2 College –

<https://www.linkedin.com/posts/diwakarsinghbamentor_career-businessanalytics-businessanalysis-activity-6818602678055174144-WViT>

Do you need to learn R, python, and Tableau to start as a Business Analyst?

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalytics-businessanalysts-activity-6816781311177482240-H2mU>

Should I do BA Internships or Certifications?

<https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-internship-intern-activity-6826861181165199360-6mzr>

Read more on Certifications: Don’t just blindly run after that

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalytics-businessanalysts-activity-6813761293745496065-ym7_>

What to keep in mind when going for internships?

<https://www.linkedin.com/posts/diwakarsinghbamentor_internship-career-experience-activity-6812250879899561984-ymbD>

1. **Important message to beginners:**

Do I need to join a BA training institute to learn Business Analysis?

<https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-beginners-businessanalyst-activity-6842066677446914048-kJwW>

Four Advice to beginners from my side when you begin-

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalyst-businessanalysis-businessanalysts-activity-6840981803512188928-ILHE>

1. **Let’s get some clarity on few myths in Business Analysis Industry:**

Is Business Analysis and Business Analytics same?

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalytics-businessanalysis-businessanalysts-activity-6826535462623158273-0IlW>

Difference between Business Analyst and Business Consultant-

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalytics-businessanalyst-activity-6817349529789100032-d-ZK>

Different name of Business Analyst. What is the truth?

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalysts-businessanalytics-activity-6814819008366338048-1FtG>

1. **Few mistakes to avoid as a beginner:**

Never try to understand roles and responsibilities of a profession by reading Job Descriptions on Job portals-

<https://www.linkedin.com/posts/diwakarsinghbamentor_jobdescriptions-businessanalysis-businessanalytics-activity-6814128446357204992-hXCy>

Don’t directly focus on domain learning-

<https://www.linkedin.com/posts/diwakarsinghbamentor_learningskills-businessanalytics-businessanalysis-activity-6824268414845014016-XlcR>

LEARNING BUSINESS ANALYSIS

1. **The learning begins:**

Sequential learning is very important –

<https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-beginners-businessanalysis-activity-6842360850842472448-fPfu>

Start with these courses first –

<https://www.linkedin.com/posts/diwakarsinghbamentor_linkedinlearning-udemycourses-businessanalytics-activity-6822121857756516352-dtcy>

Here comes the PDF if you can’t purchase course-

<https://www.linkedin.com/posts/diwakarsinghbamentor_business-analysis-for-beginners-google-activity-6839419388639150081-2ztW>

Some good YouTube videos to learn important BA tool-

<https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-businessanalysis-businessanalysts-activity-6840254338875633664-KW11>

Some good BA websites that you can regularly follow-

<https://www.linkedin.com/posts/diwakarsinghbamentor_articles-blogs-businessanalytics-activity-6819916612360028160-NSis>

Free BA tools to practice what you have learnt-

<https://www.linkedin.com/posts/diwakarsinghbamentor_freetools-businessanalysis-businessanalysts-activity-6837349260019712000-HiD7>

GETTING READY FOR JOB

1. **Resume Preparation:**

Preparing resume keeping ATS in mind-

<https://www.linkedin.com/posts/diwakarsinghbamentor_resume-ats-businessanalysis-activity-6822901129123311616-oRYv>

Few mistakes that BA makes while preparing a resume-

<https://www.linkedin.com/posts/diwakarsinghbamentor_resume-resumetips-resumewriting-activity-6847087894969020416-RP9d>

What skills to mention in a BA resume-

<https://www.linkedin.com/posts/diwakarsinghbamentor_resumebuilding-resumetips-resumewriting-activity-6849329880455274496-8hZV>

1. **Job Search:**

How to find BA jobs?

<https://www.linkedin.com/posts/diwakarsinghbamentor_jobsearch-linkedinprofile-optimization-activity-6846058546199638016-BCNd>

Struggling in finding BA jobs so what alternative you can think of-

<https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-beginners-businessanalysis-activity-6843486290571272192-ieZQ>

You can try freelancing if not getting a job- temporary solution

<https://www.linkedin.com/posts/diwakarsinghbamentor_freelancing-freelancework-businessanalysis-activity-6817011977911627776-vXTj>

1. **Preparation for BA interview:**

How to prepare for interview with the help of Job description-

<https://www.linkedin.com/posts/diwakarsinghbamentor_interviewprep-interviewpreparation-interviewquestions-activity-6831149513156149248-nvbE>

What is the BA technical interview questions that can be asked?

<https://www.linkedin.com/posts/diwakarsinghbamentor_interview-interviewprep-interviewquestions-activity-6836548331683008512-MsvD>

What is the scenario-based questions that can be asked?

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalysts-interviewquestions-activity-6834088819067813888-dtsy>

How to answer scenario-based questions?

<https://www.linkedin.com/posts/diwakarsinghbamentor_interviewquestion-interviewprep-businessanalysis-activity-6828247475799801856-CXdZ>

How to answer technical questions?

<https://www.linkedin.com/posts/diwakarsinghbamentor_interviewquestion-interviewprep-interviewtips-activity-6830498758158032897-aw7b>

YouTube videos from where you can prepare for BA interview-

<https://www.linkedin.com/posts/diwakarsinghbamentor_business-analyst-interview-with-rishi-poptani-activity-6846685230573654016-DZC_>

How to explain your previous project?

<https://www.linkedin.com/posts/diwakarsinghbamentor_interviewprep-interviewpreparation-interviewquestions-activity-6842748345878941696-2KP3>

Don’t copy someone else’s project-

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalyst-businessanalysis-businessanalysts-activity-6845726913152081920-jwvE>

How to answer Case Study questions?

<https://www.linkedin.com/posts/diwakarsinghbamentor_casestudy-businessanalysis-businessanalyst-activity-6843846846759149568-rVcr>

Practice more case studies – some good links

<https://www.linkedin.com/posts/diwakarsinghbamentor_casestudy-casestudies-interviewprep-activity-6844179178758180864-bRDr>

1. **Handling some unexpected situation:**

How to handle rejection in interviews?

<https://www.linkedin.com/posts/diwakarsinghbamentor_recruitment-businessanalysis-businessanalysts-activity-6822495780243353600-hnx_>

How to handle JDs which has some domain experience criteria mentioned-

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalytics-businessanalysts-activity-6810808307889049600-NQ3y>

Don’t get panic these things are happening nowadays-

<https://www.linkedin.com/posts/diwakarsinghbamentor_hirings-interviews-interviewexperience-activity-6839064084118347776-WXal>

You may have these queries after clearing BA interview-

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalyst-businessanalysts-activity-6840517234603933696-r6NQ>

THINGS TO KEEP IN MIND WHEN YOU JOIN A COMPANY

1. **Few things to keep in mind:**

Follow the DARE approach when you have just joined a company-

<https://www.linkedin.com/posts/diwakarsinghbamentor_freshers-fresher-project-activity-6832623136266088448-Md7s>

Don’t quit or judge the organization too early-

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalysts-businessanalyst-activity-6827866720691109888-pYrS>

How to learn a new domain when you join a project(company)-

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalytics-businessanalysts-businessanalysis-activity-6823291674597449728-0hBs>

CONCLUSION

I hope this document helps each and every BA aspirant who read this. After putting lot of efforts, I have prepared this so do send feedback if it helps you in anyway.

Also, there will be times when you would like to quit. So, do read the below post if you plan to quit:

<https://www.linkedin.com/posts/diwakarsinghbamentor_businessanalysis-businessanalysts-dontquit-activity-6832210291883880448-8Z3k>

ALL THE VERY BEST TO EVERYONE WHO IS GOING TO START THEIR CAREER IN BUSINESS ANALYSIS. MY BEST WISHES ARE ALWAYS WITH YOU.